

Ordering Forms for Deneb Programs at Year-End 2020

<u>Sources:</u> Note: Allow extra forms for errors and/or printing problems when ordering).

Internal Revenue Service

National Document Solutions 800-325-3120 or their website: <u>http://www.denebsystemsupplies.com</u>

Forms:

- -W-2's [Reminder to order more of the State & Local Forms in you withhold in multiple States and Locals]
- W-3 Transmittal
- -1099's & Transmittal
- -ACA Form 1095-C

For each Employee, you will need:

-Employee's copy (if an Employee has more than 5 additional in family that are covered by the insurance; you will need a Continuation Form also).

-IRS Copy (1 of each Employee's copy + continuation).

-Your Company's copy/copies for each Employee, for your file.

Example Order: You have 60 Employees to report. You would need 180 minimum of this form + additional for printing problems or errors. If required, you would order the continuations forms x 3 in this example.

-Form 1094-C (Transmittal)

You will need : (Note: Continuations Pages required will depend on the number of Employees to be listed).

-IRS Copy of each Page -Your Company's copy of each Page